

MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES
POLICY AND PROCEDURE

POLICY: Inpatient Reimbursement POLICY NO. MHS-F-06
DIVISION: Finance PAGE 1 OF 1
ORIGINAL DATE _____ REV DATE 9/12, 10/16
APPROVAL: ADMIN. _____ MED. STAFF _____ SERVICE DIR. _____
REVIEWED: _____ (YR) _____ (YR) _____ (YR) _____ (YR) _____ (YR) _____ (YR)

POLICY:

All clinical programs and facilities of Mental Health Services for Clark and Madison Counties, Inc. will be made available without discrimination on account of race, religion, color, sex, national origin, age, ancestry, handicap, or inability to pay.

The following procedures shall be followed to ensure provision of services that can both meet the patient's needs and avoid unnecessary financial burden to the patient.

PROCEDURE:

1. The Inpatient Biller will discuss payment arrangements with parents and families with limited coverage or self pay accounts for the charity programs available. Clark and Madison County patients without insurance coverage will be considered a Board patient in which MHRB funds will pay for Inpatient Care.
2. The Health Care Assistance Program is available for open balances for patients with up to 250% of federal poverty guidelines. An HCAP application needs completed and if the patient qualifies, the charges will be taken off the account.
3. Patients who provide information that they have medical expenses over \$5,000 will be eligible for a 30% discount on their account.
4. Patients who are out of county and have no insurance are eligible for a 30% discount on their account.
5. Patient financial file shall be maintained for all inpatient admissions.

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